



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11644418
Procuring Entity DEPARTMENT OF EDUCATION - DIVISION OF CITY SCHOOLS, VALENZUE
Title SUPPLY AND DELIVERY OF PASTEURIZED FRESH MILK
Area of Delivery Metro Manila

Solicitation Number:	SDO-VAL.-NPCP-SBFP-2025-01-0001	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Community Participation (Sec. 53.12)	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	Dairy Products	Date Published	09/01/2025
Approved Budget for the Contract:	PHP 4,533,060.00	Last Updated / Time	09/01/2025 00:00 AM
Delivery Period:	43 Day/s	Closing Date / Time	20/01/2025 10:00 AM
Client Agency:			
Contact Person:	Normalyn M. Florin Secretariat Pio Val St., Marulas, Valenzuela City Metro Manila Philippines 63-8-2934507 Ext.118 63-8-2934507 bac.sdoval@deped.gov.ph		

Description

INVITATION TO SUBMIT SEALED QUOTATION
 Project ID No. SDO-VAL.NPCP-SBFP-2025-01-0001

SUPPLY AND DELIVERY OF PASTEURIZED FRESH MILK

1. The Schools Division Office Valenzuela through the Sub-Aro No. NCR-23-0113/NCR-24-02-119 intends to apply the sum of Four Million Five Hundred Thirty-Three Thousand and Sixty Pesos Only (Php4,533,060.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Pasteurized Fresh Milk as follows:

ONE (1) LOT – SUPPLY AND DELIVERY OF PASTEURIZED FRESH MILK

Unit	Item Description	Quantity	Unit Cost	Total Cost
Bottles.....	Pasteurized Fresh Milk (1liter).....	40,160.....	105.00 =	Php4,216,800.00
(pet/gable) bottle....	Pasteurized Fresh Milk (200ml).....	15,060.....	21.00 =	Php316,260.00

Type of Food: Pasteurized Milk
 Serving size: Liter bottle/200ml (pet/gable) bottle
 Quality: Milk should be received in good condition, not expired, no signs of spoilage, nit curdled, not slimy and no sour smell. It should be delivered frozen or with ice.

Packaging: Individual packed in plastic milk bottles or plastic High-Density Polyethylene (HDPE) or pet/gable top
 Should indicated the Batch and Lot numbers. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date.

There must be imprinted sign per pack which indicates "NOT FOR SALE".
 Expiration: The expiration date should be a week (7days) from the date of delivery.

1 Liter/200ml per beneficiary per week for 8 weeks and 3 days
 200ml per beneficiary per day for 43 days
 No. of Beneficiaries: 5020
 Feeding Days: 43 days
 No. of Drop off points: 4

TOTAL AMOUNT Php4,533,060.00
 SOURCE OF FUND: SUB-ARO NO. NCR-23-0113/NCR-24-02-119
 TOTAL ABC/LOT – Php4,533,060.00
 ESTIMATED COMPLETION PERIOD – 8 Weeks (43days)
 MODE OF PROCUREMENT: NP-Community Participation

2. Bids/Quotation received in excess of the ABC shall be automatically rejected at bid opening.

3. In compliance with Government Procurement Policy Board (GPPB) Resolution No. 18-2021, DepEd mandates Schools Division Offices (SDOs) to directly procure pasteurized or sterilized milk from local dairy producers or cooperatives under the supervision of the NDA and the PCC through Negotiated Procurement-Community Participation (NP-CP).

4. Hence, the herein procurement will be conducted through Negotiated Procurement, an alternative method of procurement under Section 53.12 – Community Participation of the Revised Implementing Rules and Regulations of Republic Act No. 9184 (RA9184), otherwise known as Government Procurement Act.

5. Interested local dairy producers or cooperatives under the supervision of the NDA and the PCC are required to submit the following requirements:

I. TECHNICAL COMPONENT ENVELOPE
 "Class A" Document

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) and;

2. Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, and;

3. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and;

4. Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

5. Statement of all its completed contracts similar to the Community-based Projects to be bid;

6. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

7. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and

8. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and

9. Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and

10. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

11. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and

12. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

13. If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

14. Original of duly signed and accomplished RFQ/Bid Form; and

15. Original of duly signed and accomplished Price Schedule(s)

6. Prospective Bidders shall submit two (2) sets of technical and financial components (original, copy 1, and copy 2) and marked them "ORIGINAL TECHNICAL COMPONENT, ORIGINAL FINANCIAL COMPONENT" same as copy 1 and copy 2. These shall be enclosed in on single envelope.

Each Bidder shall submit one (1) originally signed and Certified True Copy of the original document and two (2) duplicate copies of the first and second components of its bid. The bidder must arrange each bid documents into sections with tabs properly labeled separating each document according to the provided checklist.

7. Prospective bidders shall bring their sample of milk with complete label/packaging indicating the following on the day of opening of bids/quotations.

Packaging: Individual packed in plastic milk bottles or plastic High-Density Polyethylene (HDPE) or pet/gable top Should indicate the Batch and Lot numbers. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date.

There must be imprinted sign per pack which indicates "NOT FOR SALE".
Expiration: The expiration date should be a week (7days) from the date of delivery.

8. The Schools Division Office Valenzuela will hold a Pre-Bid Conference on January 17, 2025, 10:00 a.m. at Marulas Central School, Library Room, Valenzuela City, which shall be open to prospective bidders.

9. Bid/Price Quotation in a sealed envelope. All quotations must be submitted in a sealed envelope showing the control number and name of title of the project being quoted through manual submission directly to the Records on January 20, 2025, 8:00 a.m.- 9:45 a.m. Late submission shall not be accepted.

10. All bids must be accompanied by a bid security in any of the acceptable in a given address forms and in the amount stated below.

The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:

a. The amount of not less than Ninety Thousand Six Hundred Sixty-One Pesos & Twenty Centavos Only (Php90,661.20) (two percent (2%) of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or

b. The amount of not less than Two Hundred Twenty-Six Thousand Six Hundred Fifty-Three Pesos Only (Php226,653.00) (five percent (5%) of ABC), if bid security is in Surety Bond.

11. Sealed Envelope (Bid/Quotation) opening shall be on January 20, 2024, 10:00 a.m. onwards at Marulas Central School- Library Room, Valenzuela City. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

12. The schedule of BAC activities are as follows:

Activity Date and Time Venue
Pre-bid Conference
January 17, 2025 (10:00am-onwards
Marulas Central School Library Room.

Deadline of Submission
January 20, 2025 (8:00am-9:45am)
SDO-Valenzuela Records Section

Opening of Bids
January 20, 2025 (10:00am-onwards)
Marulas Central School Library Room.

13. The Schools Division Office Valenzuela reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

14. For further information, please refer to:
BIDS AND AWARDS COMMITTEE (BAC)
BAC SECRETARIAT
Schools Division Office Valenzuela
Pio Valenzuela St., Marulas, Valenzuela City
Tel. No. (02) 8-3445-4757 or 8293-4507 local 118
bac.sdoval@deped.gov.ph

(Sgd.) ERNEST JOSEPH C. CABRERA
Chairperson, Bids and Awards Committee

Pre-bid Conference

Date	Time	Venue
17/01/2025	10:00:00 AM	Marulas Central School - Library Room Pio Valenzuela St., Marulas, Valenzuela City

Other Information

For inquiries and information regarding this project, you may send your concerns to this email address @ bac.sdoval@deped.gov.ph, or you can call us on mobile no. 09062853511.

You may download a copy of the RFQ Form or request a copy of the RFQ Form to be sent to your email address.

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